

Chapter officers are elected for a term of one year. There is a limit of one continuous year in any single office. To be eligible, the officer must be living in a house, which includes alumni houses, at the time of election. If an officer is put out of the house involuntarily, he or she is automatically out of office.

Chapter Chairperson

The Chairperson is the executive officer of the Chapter

1. Shall preside over the meetings
 - a. Insures that the chapter meets once a month
 - b. Uses parliamentary procedure in conducting the meetings
 - c. Shall prepare the agenda in advance of the monthly meeting and distribute to members of the meeting
 - d. Shall insure that the democratic process is followed.
2. Chairperson shall act as an ex-officio representative (as needed) with local, state or national agencies, landlords, and media unless otherwise designated.
3. Chairperson shall work closely with all other officers.
 - a. Shall audit books with Treasurer monthly
 - b. Shall keep Vice Chair advised of all business and activities.
 - c. Shall act as mediator along with Housing Service Chair and/or Vice Chair in any house dispute, if called upon.
 - d. Shall work with the Chapter Secretary by informing him/her of any correspondence and ensure that the housing Activity Report is sent to Oxford World Service.
 - e. Shall visit all houses along with the Housing Services Chair or other designated individual.
4. Shall attend the regular bi-monthly meeting, as the Chapter representative of the State Board.
5. Shall report at monthly meeting all of his/her Chapter activities.
6. Shall submit an accurate accounting of any approved expense.