

Oxford House, Inc.

1010 Wayne Avenue, # 300
Silver Spring, MD 20910
(301) 587-2916
Toll free - 1-800-689-6411

OPEN LETTER TO DONORS

FROM: THE OXFORD HOUSE WORLD SERVICES OFFICE

Oxford Houses are self-run, self-supported group homes for individuals in recovery from addiction to alcohol and/or other addictive drugs. Oxford House, Inc. is the national 501(c)(3) umbrella organization which connects the network for the 800+ houses nationwide by providing each house with a standardized system of operations.

Oxford House, Inc. is a duly qualified, publicly supported 501(c)(3) Not-for-Profit corporation. Pursuant to section 509(a)(1) of the IRS, grantors and contributors may rely on this determination for exempt status for donations to qualify as tax deductible gifts. Because all chartered Oxford Houses fall under the umbrella of Oxford House, Inc.'s 501 (c)(3) status, gifts to individual Oxford Houses or Oxford House Chapters are considered tax deductible.

Recovering individuals in Oxford Houses pay the cost of the housing and rehabilitative support themselves and are grateful to accept donations to help furnish or meet other expenses of their homes.

Please forward the list of any cash or property donations to the office address above or you may fax your list to Mollie Brown on our toll-free fax - 1-888-689-6411 and a receipt will be mailed or faxed to you.

In the event of a cash donation of \$500 or more, the donation check must be made out to Oxford House Inc. and mailed to the address above. Be sure that the memo portion of the check clearly designates which house or chapter is to receive the donation. After the check is received by the office, Oxford House Inc. will send a check to the designated house or chapter in the same amount as the donation.

Please call Mollie Brown on our toll-free number - 1-800-689-6411 - if you have a question.

Oxford House Furniture and Fixture Donation Report

The Oxford House named below received donations of the following furniture or fixtures from the donor or donors listed below

:

House: _____
Address: _____
Telephone: _____ Date of Donation: _____

Name of Donor: _____

Address: _____

Telephone: _____

Quantity	Description of Item	\$Value

Name of Donor: _____

Address: _____

Telephone: _____

Quantity	Description of Item	\$Value

**After completing this form, please mail to:
Oxford House Inc.**

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Call 1-800-689-6411 if you have questions